

DISABILITY POLICY

Purpose

The purpose of this policy is to describe the College's philosophy and approach to assisting students with a disability.

Applicability

The policy applies to all full-time and casual College employees and any other stakeholders in The College of Law Limited's (College) delivery of Higher Education award Programs. It also applies, where appropriate, to students.

Introduction

The College is committed to providing quality teaching and learning experiences for all students and to that end will undertake all reasonable measures to ensure that those experiences are affected as little as possible by disability.

In this effort, the College acknowledges the Disability Standards for Education 2005 made pursuant to the Disability Discrimination Act 1992. The responsibilities of educators under those Standards are summarized in Table 1 below.

Resourcing

Compliance with Disability legislation and other unilateral measures we might wish to take can be expensive. Compliance with this policy should, as far as practicable, be achieved at the minimum cost and disruption to normal activities, but cost alone should not be a deterrent to implementation of appropriate measures.

Enrolment Forms

Students are required to respond to certain questions on the Application for Enrolment Form regarding disability.

These questions are required to be answered by all students enrolling in award courses and are used to report to the Department of Education (Cth) via HEPCAT.

If students advise a disability on the enrolment form they also have the option of requesting assistance from the College. If assistance is requested, Student Services will talk to the student about what can be done to facilitate their College experience.

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Assistance

The kind of assistance the College will typically give to a student with identified disability might include:

- Reconfiguration of teaching materials
- Customisation of teaching materials
- Provision of audio versions of teaching materials
- Extra time (or other considerations as appropriate) in assessments
- Provision of College equipment in assessments
- Provision of amanuenses in assessments
- Customisation of teaching programs

We will not, however, reduce learning outcomes or give any kind of advanced standing where not merited academically.

Table 1: Rights and Requirements under the Disability Standards for Education

Enrolment: Rights	Enrolment: Requirements
Right to seek admission and enrol on the same basis as prospective students without disability including the right to reasonable adjustments.	<ul style="list-style-type: none"> • Take reasonable steps to ensure that the enrolment process is accessible. • Consider students with disability in the same way as students without disability when deciding to offer a place. • Consult with the prospective students or their associates about the effect of the disability on their ability to seek enrolment; and any reasonable adjustments necessary.
Participation: Rights	Participation: Requirements
Right to access courses and programs; use services and facilities; and have reasonable adjustments, to ensure students with disability are able to participate in education and training on the same basis as students without disability.	<ul style="list-style-type: none"> • Take reasonable steps to ensure participation. • Consult with the student or their associate about the effect of the disability on their ability to participate. • Make a reasonable adjustment if necessary. • Repeating this process over time as necessary.

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Curriculum development, accreditation and delivery: Rights	Curriculum development, accreditation and delivery: Requirements
Right to participate in courses and relevant supplementary programs that are designed to develop their skills, knowledge and understanding, on the same basis as students without disability and to have reasonable adjustments to ensure they are able to participate in education and training.	<ul style="list-style-type: none"> • Enable students with disability to participate in learning experiences (including assessment and certification). • Consult with the student or their associate. • Take into consideration whether the disability affects the student’s ability to participate in the learning experiences.
Student support services: Rights	Student support services: Requirements
Right to access student support services provided by education institutions, on the same basis as students without disability. Students with disability have the right to specialised services needed to participate in the educational activities they are enrolled in.	<ul style="list-style-type: none"> • Ensure that students with disability are able to use general support services. • Ensure that students have access to specialised support services. • Facilitate the provision of specialised support services.
Harassment and victimisation: Rights	Harassment and victimisation: Requirements
Right to education and training in an environment that is free from discrimination caused by harassment and victimisation on the basis of their disability.	<ul style="list-style-type: none"> • Implement strategies to prevent harassment or victimisation. • Take reasonable steps to ensure that staff and students are informed about their obligation not to harass or victimise students with disability. • Take appropriate action if harassment or victimisation occurs. • Ensure complaint mechanisms are available to students.

Note:

If there is a related Procedure that your Policy relates to please insert the name of the procedure within the document as a [“hyperlink”](#).

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